

Seagate Rentals

Summer Seasonal Rental Information

Thank you for contacting Seagate Rentals for your summer housing needs. These are our summer seasonal rental policies.

Lease Period: The lease period for our rentals is May 15 through September 16, 2012. Vacating the property prior to the end of the lease will not reduce the rental rate.

Availability: Each of our rental properties is available on a first come, first served basis. The apartment is considered rented as soon as we receive the first 25% of the rent and a fully signed lease for the property. A \$50.00 non-refundable processing fee must be submitted with the first rent installment.

Payment Schedule: The payments will be made in four installments. The first payment is due with the lease to secure the apartment. The successive 25% payments are due May 1, June 1 and July 1. The security deposit is due prior to occupancy. All payments must be in the form of cash, cashier's check, personal check or money order. Personal checks will not be accepted 30 days prior to occupancy. All payments must have the property location indicated on the check for proper credit to be applied in a timely manner. A \$35.00 returned check fee will apply for all returned checks.

Cancellation Policy: If Tenants cancels this lease prior to occupancy, 15% of the total rent will be charged if the landlord is able to re-rent the property for the full amount. If the property is not re-rented, all monies paid by tenant will be forfeited and tenant is responsible for any additional loss of rent. All cancellations must be in writing. In the event of a cancellation, landlord will make every reasonable effort to re-rent the property.

Contact Person: Please assign one person from your party to be our contact person. This will be the person we notify regarding payments, leases, etc. **This should also be the person to send the payment installments.** We are able to accept multiple forms of payments, but please mail them at the same time. Always enclose the name/address of the property that any payment is to be applied to.

Utilities: Utilities are the responsibility of the tenants. Tenants must contact the electric companies to have the electric turned on prior to May 1. Seagate Rentals is not responsible for delays in occupying the apartment due to the electric service not being turned on. Cable and telephone service is entirely up to tenants as to whether they desire the service and when to activate service.

Occupancy: Pets are not allowed at any time, for any time period in any properties of Seagate Rentals. A property can only be occupied by the tenants approved and listed on the signed lease.

Mailing Address: All correspondence and payments are to be mailed to the following address:

Seagate Rentals

P.O. Box 774

Berlin, MD 21811

You may reach us at 410-629-1570 and our web address is www.Seagaterentals.com. Our email address is seagaterentals@comcast.net. We look forward to working with you.